



Programs and Research Intern Job Description

About WELL

Water Education for Latino Leaders (WELL), established in 2012, is on a mission to educate local Latino elected officials on water policy to promote timely and equitable actions that ensure a robust economy, healthy communities, and a resilient environment for all Californians. WELL hosts annual conferences, regional workshops, and fellowship programs to educate elected leaders on the most pressing water issues in California.

About the Position

WELL is currently seeking **Programs and Research Interns** for the 2019-2020 academic year. The Program and Research Interns will get a deep dive into water education, policy, social and environmental justice, and nonprofit management by supporting WELL with its various programs. These programs include its flagship program [UnTapped](#)--a program created for local elected officials to engage with water issues through a comprehensive and active exploration of history, governance, public policy, geography, economics, climate change, and human rights. Additionally, WELL organizes water legislative workshops and annual conferences that bring together local leaders around water issues facing the State of California. The primary scope of the Programs and Research Intern position will be to assist in the design and implementation of these projects and support in educating public officials on water management, environmental justice, and leadership development..

The WELL Internship Program is a unique opportunity for students to learn about environmental justice and water resource management from the perspective of a nonprofit organization. The Programs and Research Interns will get the chance to explore:

- Local water policy
- Water education principles
- Nonprofit management
- Environmental justice
- Community outreach
- Leadership development

Required Qualifications:

- Must be currently enrolled in a local accredited college or university pursuing a major in Public Policy and/or Affairs, Political Science, Environmental Science, Urban Planning, Nonprofit Management, or related disciplines.
- Must be able to work part-time (10-12 hours/week) for the duration of the academic year.
- Strong computer skills and proficiency in Microsoft Office software – excel, word, powerpoint and Google Suite.
- Excellent verbal and written communication skills with a keen attention to detail.
- Excellent customer service skills with a professional demeanor.
- Ability to work both independently and collaboratively.



Desired Qualifications:

- Strong interest in environmental justice, water issues, and Latino communities.
- Very big appetite to learn.
- Flexible to a rigorous work environment.
- Willingness to push themselves to the discovery of new potential skills and interests.
- Team player with staff, consultants, and elected officials.

Time Commitment and Schedule:

This is a part-time job opportunity. The intern should be able to commit to at least 10 hours of work per week for the duration of the academic year. Schedules will be proposed by the intern and approved by WELL's staff according to workload and needs.

How to Apply

- Submit resume and cover letter to Brianne Logasa, WELL Program Manager, at brianne@latinosforwater.org.
- The position will remain open until filled.

For more information about WELL, visit www.latinosforwater.org